

Additional notes for application forms and online application system

Note:

You agree to the processing of your personal data by the Croucher Foundation (the “**Foundation**”) in accordance with the relevant provisions of the relevant principles and requirements of the Personal Data (Privacy) Ordinance (the “**Ordinance**”) (the full text of which is available at <http://www.pcpd.org.hk/english/ordinance/ordfull.html>).

Your personal data may be used for the following purposes or any directly-related purposes:-

- collating statistical information relating to the applicants to assist the Foundation in the management and administration of its funding programmes;
- assessing your suitability and verifying your eligibility for grants, scholarships, fellowships, membership of any association for award recipients established by the Foundation and/or any other funding programmes operated by the Foundation (regardless of whether you are a new applicant or an applicant who re-applies for such grants, scholarships, fellowships, membership and/or funding programmes);
- making arrangement with the higher education institutions for placement;
- promoting the Foundation’s grants, scholarships, fellowships and other funding programmes (e.g., publicity materials, the Foundation’s website);
- maintaining continuous communication with recipients of grants, scholarships and other award recipients during the period, and upon expiry, of their awards;
- handling matters relating to administration of scholarships and fellowships which have been awarded;
- meeting any disclosure requirements as required by the relevant laws and regulations; and
- facilitating communication between you and the Foundation.

You accept that:

- we may keep a copy of your application form and use the information for the purposes specified in our general privacy policy statement;
- we may share your data with other organizations in compliance with the Ordinance; and
- you will notify the Foundation of any errors, omissions, updates or changes of your personal data.

Unless your prior consent has been obtained, your personal data contained within this application will only be used and processed by the authorized employees, agents and consultants of the Foundation for the purposes or a directly-related purpose for which they were collected or where it is permitted under the Ordinance.

The Foundation will from time to time need to disclose and transfer some of your personal information to other external organizations (including but not limited to higher education institutions, your referees, governmental authorities, examination boards and awarding bodies)

for the purposes or a directly-related purpose for which the personal data were collected or where it is permitted under the Ordinance.

Please read our general privacy policy statement at <http://www.croucher.org.hk/privacy-policy-statement>. If you have any queries about the privacy policy and our practices, please contact us at cfadmin@croucher.org.hk.